

Welcome to Clinic A

Purpose of this Handbook

This handbook has been prepared to inform you about Clinic A's employment practices and policies, as well as the benefits provided to you.

Clinic A's policies and benefits, as explained in this handbook, may change from time to time as business, employment legislation, and economic conditions dictate. If and when provisions are changed, you will be given replacement pages for those that have become outdated.

NOTICE

The policies in this handbook are to be considered as guidelines. Clinic A, at its option, may change, delete, suspend or discontinue any parts of this handbook at any time without prior notice. Staff members may not accrue eligibility for monetary benefits that they have not earned through actual time spent at work. Staff members shall not accrue eligibility for any benefits, rights, or privileges beyond their last day of employment. No one other than Supervisor may alter or modify any of the policies in this handbook. No statement or promise by a supervisor may be interpreted as a change in policy nor will it constitute an agreement with a staff member.

Should any provision in this handbook be found to be unenforceable or invalid, such finding does not invalidate the entire handbook, but only the subject provision.